

Educational Background			
Type of School	Name & City	Did you Graduate?	Course or Major
College			
Technical School			
High School			
Other			

Past Employment *beginning with most recent*****

Company Name:	Position(s) Held:		
Address:	Began work (date):	Work Ended (date):	
Phone:	Duties:		
Type of Business:	Reason for Leaving:		
Name of Supervisor:	Starting Salary:	Ending Salary:	

Company Name:	Position(s) Held:		
Address:	Began work (date):	Work Ended (date):	
Phone:	Duties:		
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Type of Business:	Reason for Leaving:		
Name of Supervisor:	Starting Salary:	Ending Salary:	

U.S. Military Background

Service Branch: _____ Final Rank/Rate _____ Specialty _____

Length of Service: _____ Reason for discharge _____

What kind of work did you do? _____

Are you in the reserves? Yes No

Work References

Name

Address & Phone Number

Name

Address & Phone Number

Name

Address & Phone Number

Special Skills

Please list the skills for which you have experience or training relevant to position for which you are applying:

For Production Position:

Manufacturing Equipment _____

Woodworking Equipment _____

Other _____

For Office Position:

Word processing: WPM _____ Data Entry 10-Key calculator

Software Experience _____

Other _____

APPLICANT MUST READ AND SIGN

I certify that I have read and understood all of this employment application. It is agreed and understood that the employer or his agents may investigate my background to ascertain any and all information of concern to my employment history, whether same is of record or not, and I release employers and other persons named herein from all liability for any damages on account of furnishing such information. I understand that, as an applicant for a position with this company, I may be asked to demonstrate that I am capable of performing tasks which are pertinent to the job.

I understand that if offered a job, I will be required and I agree to submit for a drug test. I agree employment may be conditioned on the results of a physical examination.

I further certify that I am a genuine applicant for employment and this applicant is being submitted solely for the purpose of seeking employment with employer and for no other reasons.

I agree to furnish such additional information and complete such examinations as may be required to complete my employment file.

I also understand that misrepresentation or omission of information or facts may result in my rejection or dismissal.

If hired, I agree to abide by all the rules and policies of the employer.

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

I understand employment (if hired) is at-will and this application is not a contract for employment.

I agree to any background checks required upon a conditional offer of employment.

I agree to the release of my information and employment records.

Applicant Signature

Date

We Participate in e-Verify.



NOTE: Post Offer Drug Screening Required